

1/11804/2023

अण्डमान तथा निकोबार प्रशासन  
Andaman and Nicobar Administration  
सचिवालय/Secretariat.

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Port Blair, dated the 10<sup>th</sup> April, 2023.

**CIRCULAR**

**Subject: Vacancy Circular for appointment of Superintending Engineer (Civil) in Andaman Public Works Department, A&N Administration on deputation (ISTC) basis.**

It is proposed to fill up two (02) post of Superintending Engineer (Civil), (General Central Service) Group 'A' Gazetted (Ministerial) carrying the Pay Level - 13 (Rs.123100-215900) in the Andaman Public Works Department under A&N Administration on deputation (ISTC) basis from the officers under the Central Govt./State Government/Public Sector undertakings/Semi Govt./autonomous or statutory organization and possessing the following experience and other eligibility conditions of appointment.

**Deputation (Including short term contract):**

Officers under the Central Government/State Govt./UT Administration/PSUs/Universities/recognized Research Institutions/Semi-Government or Autonomous Bodies or Statutory Organization:-

(a)

(i) holding analogous posts on regular basis in the parent cadre/department.

OR

(ii) with five years service in the grade rendered after appointment thereto on a regular basis in Level-12 (Rs.78800-209200) in the Pay Matrix or equivalent in the parent cadre or department; OR

(iii) with ten years service in the grade rendered after appointment thereto on a regular basis in Level-11 (Rs.67700-208700) in the Pay Matrix or equivalent in the parent cadre or department; AND

(b) Possessing the following educational qualification and experience

(i) Degree in Civil Engineering of a recognized University/Institute

OR

Having passed Part 'A & 'B' Examination of the institution of Engineers (India) in Civil Engineering

(ii) 10 years experience in Planning or Execution or Maintenance of Civil Engineering Projects.

The departmental officer in the feeder category who are in the direct line of Promotion will not be eligible for consideration for appointment on deputation. Similarly, Deputationist shall not be eligible for consideration for appointment by promotion.

(Period of Deputation (ISTC) including period of Deputation (ISTC) in another ex-cadre post held immediately preceding this appointment in the same or some other Organization/Department of the Central Govt. shall ordinarily not to exceed five years. The maximum age limit for appointment by Deputation (ISTC) shall be not exceeding 56 years as on the closing date of receipt of applications).

*Note: for the purpose of appointment on Deputation basis, the service rendered on regular basis by an officer, prior to 01.01.2016, the date from which the revised pay structures based on the VIIth CPC recommendation has been extended, shall be deemed to be the service rendered in the corresponding Grade Pay/Pay scale extended based on the recommendations of the Pay Commission except where there has been merger of more than one pre-revised Pay Scale of Pay into one Grade with a common Grade Pay/Pay Scale and where this benefit will extend only for the post(s) for which the Grade Pay/Pay scale is the normal replacement grade without any upgradation.*

It is requested that the Circular may be given wide publicity by circulating it to eligible officers and applications of such eligible candidate as are desirous of being consider for the aforesaid post and who can be relieved immediately on selection may be forwarded alongwith the bio-data (in duplicate) in the prescribed application form together with the following documents .

List of documents to be attached with the nomination:

- i. Statement of Bio-data in the prescribed Proforma (as per Annexure-I) in duplicate duly signed by the Volunteering Officer and forwarded through proper channel.
- ii. Vigilance clearance certificate.
- iii. Integrity certificate.
- iv. Statement of penalty (Major/Minor) imposed if any.
- v. ACR dossier of ACRs for the last five years (it may kindly be noted that in case of photo of ACRs the same should be attested one each page by an officer not below the rank of Under Secretary or equivalent rank).

The application and the bio-data duly specifying (i) the name (ii) address (iii) date of birth (iv) education qualifications (v) detail of present employees (vi) the details of post presently held (vii) present pay scale (viii) present salary (ix) details of experiences (x) vigilance clearance certificate (xi) Integrity certificate (xii) Statement of penalty (Major/minor) imposes, if any and (xiii) ACRs dossier or ACRs for the last five years and forwarded by the employer should reach the office of the CE, APWD within 45 days from the date of publication of vacancy circular. Applications can also be downloaded from the website of the A&N Administration as well as APWD viz. **www.and.nic.in** or **www.apwd.and.nic.in**.

Incomplete applications and applications forwarded without the complete set of essential documents listed above, shall be rejected. Candidates who apply for the post will not be allowed to withdraw their candidature subsequently.

*Rahat*  
*10/4/23*  
Assistant Secretary (PWD)  
A&N Administration

(F.No.A-35/3/2022-PWD/UD-SECRETARIAT-Sectt)



## PROFORMA OF BIO-DATA

1.	Name and address in BLOCK letters	
2.	Date of birth (in Christian era)	
3.	Date of retirement under Central / State Government Rules	
4.	Educational Qualifications	
5.	Whether educational and other qualifications required for the post are satisfied (if any qualification has been treated as equivalent to the one prescribed for the post, state the authority for the same)	

		Qualifications / Experience required	Qualifications / Experience possessed by the officer
Essential	(a) (i)		
	(ii)		
	(b) (i)		
	(ii)		

6.	Please state clearly whether in the lights of entries made by you above, you meet the requirements of the post	
7.	Details of past service in chronological order (please enclosed separate sheet, authenticated by your signature, if required)	

Name of the Office/Organization	Post held	Period for which post held		Scale of pay	Nature of duties in brief
		From	To		
8.	Nature of present employment i.e. whether adhoc or regular				
9.	In case the present Employment is held on deputation / contract basis, please states:				
	a) The date from which on deputation / contract				
	b) Period of appointment on deputation / contract				
	c) Name of the parent office / organization to which candidate belongs				
	d) Scale of pay in the parent department				
	e) Date from which drawing that scale in the parent department against regular appointment				
10.	Additional details about present employment Please State whether working under: -				
	a) Central Government				
	b) State Government				
	c) Autonomous Organizations				
	d) Government undertakings				
	e) Universities				
11.	Are you in revised scale of pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale.				
12.	Total emoluments per month drawn				
13.	Additional information, if any which candidate would like to mention in support of one's suitability for the post. Enclose a separate sheet, if required.				
14.	Whether belongs to SC / ST				
15.	Remarks				

Dated:

Signature of the candidate  
Address:

**VERIFICATION / CERTIFICATE TO BE FURNISHED BY THE EMPLOYER**

It is certified that the information furnished by Mr. /Ms. .... has been checked as per the service record of the individual and found correct.

Records of service of Mr. / Ms. .... who has applied for post of Superintending Engineer (Civil), APWD, A & N Administration has been carefully examined and it is certified that there is no doubt about his / her integrity.

Neither any disciplinary proceedings are pending nor a decision has been taken to initiate disciplinary proceedings against Mr./ Ms. .... who has applied for the post of Superintending Engineer (Civil), APWD, A & N Administration.

In the event of his / her selection Mr./Ms. .... will be relieved of his / her duties in this office.

(Signature with office seal)

Name:

Designation:

Tele. No.

Date :

Note: Incomplete applications or applications not in accordance with the format / particulars will not be entertained.

**STATEMENT OF PENALTIES FOR THE LAST TEN YEARS IN RESPECT OF**

Mr. / Ms. ....

Sl. No.	Name of the penalty	Details of penalty	Period	Remarks

(Signature with office seal)

Name:

Designation:

Tele. No.

Dated:

Note: Kindly furnish 'Nil' statement if no penalty has been imposed.

## TERMS AND CONDITIONS OF APPOINTMENT

1. In addition to pay the selected persons will be entitled to DA as admissible.
2. Special compensatory allowance and Island Special Allowance as admissible under rules.
3. Rent free unfurnished accommodation subject to general review from time to time.
4. Free sea passage once in a year for self and family members while proceeding / returning from leave in accordance with the orders in force from time to time.
5. Deputation allowance as admissible under rules.
6. Tenure: Initially for a period of 1 (one) year, which may be extended in accordance with the rules.
7. They shall be governed by the relevant rules and order in force from time to time in respect of the Government servants of their category serving under the Andaman & Nicobar Administration.
8. The officer selected for appointment on deputation basis will have the option either to get his pay fixed in the depositions post or to draw pay of the post held by him in his parent department plus deputation allowances in accordance with and, subject to the condition, as modified from time to time and such other general or special orders issued by the Ministry of Finance.
9. The period of deputation / contract of official shall not ordinarily exceed four years. The maximum age limit for appointment by transfer on deputation shall not be exceeding 56 years, as on the closing date of receipt of application.
10. The officer once selected shall not be allowed to withdraw or refused to join and it shall be responsibility of sponsoring authority to release the selected officers within a month of the issue of appointment letter /order.