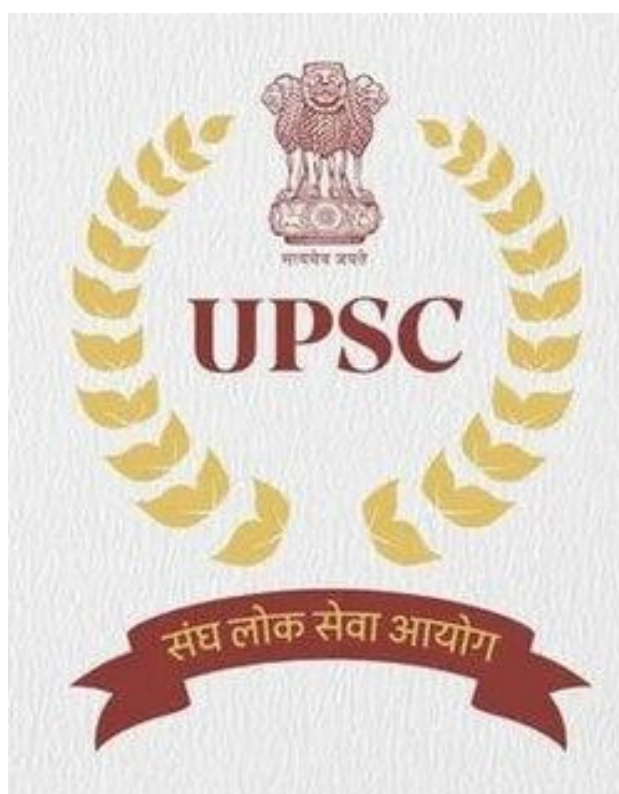


UNION PUBLIC SERVICE COMMISSION

संघ लोक सेवा आयोग



User Manual

**Filling the Civil Services (Main) Examination
Application Form, 2026**

1. General Instructions

Please read the following instructions carefully before you begin filling the application form for the Civil Services (Main) Examination, 2026.

- **Eligibility:** Only candidates who have qualified in the Civil Services (Preliminary) Examination, 2026 are eligible to apply for the Civil Services (Main) Examination, 2026.
- **Mandatory submission:** Qualified candidates must login to the portal during the given period, verify/update their details, and submit the application form. If they do not submit the form, they will not be allowed to appear in the next stages of the examination, and their e Admit Card will not be issued (refer Para B.2, Page 10 of the Civil Services Examination Notification, 2026 dated 04 February 2026).
- **Universal Registration (URN):** Details such as Identity Details, Aadhaar/Photo ID Details, and Class 10th/Matriculation Details will be shown in **read only mode** and will remain the same as submitted in the Preliminary Examination application. **Any changes made later in URN will not be considered for the Civil Services Examination 2026 cycle, as per the notification dated 04 February 2026.**
- **Common Application Form (CAF):** All CAF details will be displayed in **read-only mode** and will remain the same as submitted in the Preliminary Examination application. **Any request to update these details for the Civil Services Examination 2026 cycle shall be subject to the decision of the Commission and may be allowed at a later stage, as notified in due course.**
- **Disability-related details:** Disability-related details submitted during the Preliminary Examination (such as the requirement of a Scribe, Big font, Compensatory Time, and Assistive Device facilities) will be displayed for review. **Candidates may update or modify these details, wherever applicable, for the Civil Services (Main) Examination, 2026.**
- **Home State/Cadre Preferences:** Candidates are required to provide their Home State/Cadre Preferences, wherever applicable, for the Civil Services Examination, 2026.
- **Examination fee:** Candidates who are required to pay the examination fee must pay ₹200 during the application submission window.
- **No changes after submission:** **No addition, deletion, correction, alteration, or modification of any part of the application form shall be permitted after final submission.**

2. Application Form — Step-by-Step Process

Step 1 — Login

1. Visit the official UPSC Application Portal at <https://upsconline.nic.in/>
2. Log in using your registered credentials.

Step 2 — Select the Examination and Start the Application

1. Go to the **Examination** menu and click on **Apply for Examination**.
2. In the list, locate the entry titled “**Civil Services (Main) Examination, 2026**”.
3. Carefully read the Civil Services Examination Notification 2026.
4. Click the **Apply** link shown next to it.

Sr. No.	Post Name	Application Start Date	Application End Date	Notification	Action
1.	Civil Services (Main) Examination, 2026			 	Apply

Step 3 — Read the Instructions

1. Carefully read all the instructions displayed on the screen.
2. After reading them, confirm that you agree, and proceed to the next page.

Instructions for Civil Services (Main) Examination 2026

1. Only those candidates who have qualified in the Civil Services (Preliminary) Examination, 2026 are **eligible** to apply for the Civil Services (Main) Examination, 2026.

2. Qualified candidates must log in to the portal during the given period, verify/update their details, and submit the application form. If they do not submit the form, they will not be allowed to appear in the next stages of the examination, and their e-Admit Card will not be issued. (refer Para B.2, Page 10 of the Civil Services Examination Notification, 2026 dated 04 February, 2026)

3. URN (Universal Registration): Details such as Identity Details, Aadhaar/Photo ID Details, and Class 10th/Matriculation Details will be shown in **read-only mode** and will remain the same as submitted in the Preliminary Examination application. Any changes made later will not be considered for the Civil Services examination 2026 cycle, as per the Civil Services Examination Notification dated 04 February 2026.

4. All CAF (Common Application Form) details will be shown in **read-only mode** and will remain the same as submitted in the Preliminary Examination application. Any request for updating details thereafter, for this Civil Services Examination 2026 cycle, shall be subject to the decision of the Commission and may be allowed at a later stage, as notified in due course.

5. Disability-related details submitted during the Preliminary Examination, such as the requirement of a Scribe, Compensatory Time, and Assistive Device facilities, shall be displayed for review. Candidates may update or modify these details, wherever applicable, for the Civil Services (Main) Examination, 2026.

6. Candidates need to provide their Home State/Cadre Preferences, wherever applicable, for the Civil Services Examination, 2026.

7. Candidates who are required to pay the examination fee must pay ₹200 during the application submission window.

8. No addition, deletion, correction, alteration, or modification in any part of the Application Form shall be permitted after the final submission of the application.

I have read the instructions and agree to proceed

Step 4 — Review Universal Registration and Common Application Form Details

1. This page allows you to review the **Universal Registration and Common Application Form details submitted during the Civil Services (Preliminary) Examination, 2026. All fields are in read-only mode and cannot be edited.**
2. Scroll down and review all the details carefully.
3. Click **Next** to continue.

Step 5 — Review Educational Qualification Details

1. These details are the same as those filled in the Civil Services (Preliminary) Examination, 2026. **All fields are in read-only mode and cannot be edited.**
2. Any request for **correction or updating** of these details shall be subject to the decision of the Commission and may be considered at a later stage, as notified in due course.
3. Click **Next** to continue.

Step 6 — Review Preliminary Examination Details

1. These details are the same as those filled in the Civil Services (Preliminary) Examination, 2026. **All fields are in read-only mode and cannot be edited.**
2. Click **Next** to continue.

Step 7 — Civil Services (Main) Examination Details

1. These details are the same as those filled in the Civil Services (Preliminary) Examination, 2026. **All fields are in read-only mode and cannot be edited**, except the disability/Scribe details.
2. Disability-related details submitted during the Preliminary Examination (**such as the requirement of a Scribe, Big font, Compensatory Time, and Assistive Device facilities**) will be displayed for review. **Candidates may update or modify these details, wherever applicable, for the Civil Services (Main) Examination, 2026.**
3. Click **Next** to continue.

Step 8 — Home State/Cadre Preference

1. **Provide your Cadre Preference as required.**

The screenshot shows the progress bar at the top of the application form. The steps are: URN & CAF Details, Educational Qualification, Preliminary Examination, Civil Services (Main) Examination, Cadre Preference, OBC Annexure, Socio-Economic Questionnaire, Candidate Declaration, and Exam Preview. The 'Cadre Preference' step is currently active, indicated by a blue circle. Below the progress bar, the examination name is 'Civil Services (Main) Examination, 2026'. The 'Name' field is empty. The 'Step 1: Cadre Preference' section is active, showing the 'Home State/Cadre Selection' and 'Cadre Preference – IAS' sections. The 'Home State/Cadre Selection' section has a text box for the state/union territory. The 'Cadre Preference – IAS' section has a text box for the preference as Home Cadre for IAS.

Step 9 — OBC/EWS Annexure (if applicable)

1. These details are the same as those filled in the Civil Services (Preliminary) Examination, 2026. **All fields are in read-only mode and cannot be edited.**
2. Click **Next** to continue.

Step 10 — Socio-Economic Questionnaire

1. These details are the same as those filled in the Civil Services (Preliminary) Examination, 2026. **All fields are in read-only mode and cannot be edited.**
2. Click **Next** to continue.

Step 11 — Candidate Declaration

1. Carefully read the declaration statement and instructions:

The screenshot shows the 'Candidate Declaration' screen. At the top, a blue banner reads 'You are about to submit your Application Form for the Civil Services (Main) Examination, 2026.' Below this, a section titled 'Please read the following instructions carefully' contains six instructions:

- This is the final stage of the application process. Candidates are advised to review all details carefully before submission.
- Candidates may use the "Back" button to review and modify the application, wherever permitted, before final submission.
- After clicking "Confirm and Submit Application", the Civil Service (Main) Application Form shall be treated as final and no further changes shall be permitted.
- Candidates who are required to pay the prescribed examination fee shall be redirected to the payment gateway, and their Application Form shall be considered finally submitted **only after successful payment**.
- No addition, deletion, correction, alteration, or modification in any part of the Application Form shall be permitted after the final submission of the application.
- If you select "Cancel", the final submission process shall not be completed.

 At the bottom, there are two buttons: 'Cancel' (red) and 'Confirm and Submit Application' (blue).

2. Click **Confirm and Submit Application**. Once you submit, you cannot make any changes, so ensure that every detail is correct.

Step 12 — Examination Payment (if applicable)

1. After submitting the required details, you will be redirected to the Examination Payment screen to pay the application fee for the Civil Services (Main) Examination, 2026.
2. **Please note that your final submission will be considered complete only after successful payment verification.**

Step 13 — View/Download Your Application

1. Candidates can view their submitted application by navigating to the **Examination menu** and selecting the **My Application** section.
2. Save or print application form for future reference.

