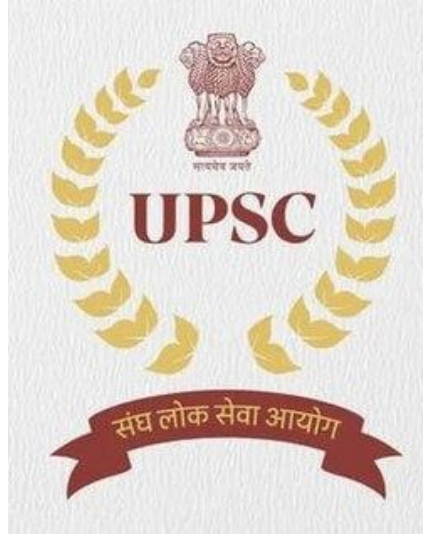


UNION PUBLIC SERVICE COMMISSION



संघ लोक सेवा आयोग

INSTRUCTIONS FOR FILLING THE PREVIOUS UPSC EXAMINATION PROFILE

Previous UPSC Examination Profile

Note: Read the General Instructions before going through this document.

Step 1: Accessing the Previous UPSC Exam Profile Module

1. Select "Previous UPSC Exam Profile" from the menu.
2. You can also navigate to this profile later if you want to edit any information in your Previous UPSC Exam Profile.

The screenshot displays the 'Previous UPSC Examination Profile' module within the UPSC application form. On the left, a sidebar menu lists various profile sections: Personal Profile, Parents' Profile, Social Category Profile, Disability Profile, Address, Educational Profile, Employment Experience Profile, Achievements, Previous UPSC Examination Profile (highlighted with a red box), and Photo & Signature. The main content area is titled 'Previous UPSC Examination(s) Profile' and features a progress indicator with two steps: 'Previous UPSC Examination(s) Profile details' (completed) and 'Review'. Below the progress indicator, there are two tabs: 'Previous UPSC Examination details' (selected) and 'Debarment details'. The main form area contains the question: 'Have you ever appeared in any UPSC Examination so far, in previous year(s)? *'. To the right of the question are two radio button options: 'Yes' and 'No' (selected). A 'Next' button with a right-pointing arrow is located below the question.

Step 2: Indicate Previous Exam attempts

1. The system will ask: **"Have you ever appeared in any UPSC Examinations so far, in previous year(s)?"**
2. Choose one of the following options:
 - **Yes** (if you have appeared in a UPSC exam before)
 - **No** (if you have never appeared for any UPSC exam)

Step 3: Provide Exam Details (if “Yes” is selected)

If you select "Yes", additional fields will appear asking for:

1. **Select Name of the Examination** – Select from the dropdown list of past UPSC exams.
2. **Exam Year**– Enter the year(s) in which you appeared.
3. **Roll Number**– Provide the roll number assigned in the respective exam(s) (If you are not in possession of your Roll Nos. for previous year examination, you are advised to fill **0000000** in place of your Roll Nos.)
4. **Whether appeared at the interview:** Choose Yes or No.
5. **Whether you were recommended for appointment:** Choose Yes or No.
6. **Whether you have joined/ appointed:** Choose Yes or No.

Note:

1. You may add multiple exam details by clicking on “Add Previous Exam Details”.
2. If a candidate has appeared in the Civil Services (Preliminary) Examination and Indian Forest Service (Preliminary) Examination (conducted through CSP), **individual attempts entries** shall be made for **each examination**, as applicable.

Step 4: Provide Debarment details (if applicable)

- If you have ever been **debarred from any UPSC examination**, select **"Yes"** under the **Debarred Details** tab.
- Provide necessary details regarding the debarment, including the **reason and period of debarment**.

Step 5: Review and Submit

1. Click **"Next & Review"** to proceed to the **Review** section.
2. Verify all entered details before final submission.
3. Click **"Submit"** to save the information.

Previous UPSC Examination(s) Profile

Previous UPSC Examination(s) Profile details Review

UPSC Examination(s) History

Have you ever been debarred by the UPSC from any of its Examinations/Selections?	No
Have you ever appeared in any UPSC Examination so far, in previous year(s)?	No

Edit Submit

Previous UPSC Examination Profile

Note: After Successful Submission of “Previous UPSC Examination Profile”:

- Once the “Previous UPSC Examination Profile” is successfully submitted, proceed to fill out the "Photo & Signature".
- Continue following the process by completing the subsequent sections as per the guidelines.